

WHAT TO EXPECT FROM YOUR CAREERS INTERVIEW

Your interview will take place in private and last up to 1 hour.

Your school's Careers Co-ordinator will tell you when your interview is.

Before your interview, take time to read this document and think about what you would like to talk about with your Careers Adviser including:

- Your current situation – what planning have you already done?
- What would you like to change?
- Qualifications and experience required for the career you are interested in
- The ideas you already have but don't know how to move forward or perhaps you have no ideas at all

We will discuss:

- Your personal skills and qualities
- Skills that you would like to develop
- Ideas for study and work
- Explore specific career areas open to you
- Understand the process of job search, writing a CV and going for interviews
- Explore your interests, likes and dislikes, influences and work experience
- Think about how you like to study, work experience and home-life can contribute to your employability
- Your Post 16 options and how to prepare

The careers adviser will give you:

- Accurate and up to date information
- The opportunity, if suitable, to complete a personality-based assessment which helps individuals to know themselves better
- Alternative sources of information and help if required
- An action plan to help you move forward